

**City of Newport**  
**Planning Commission Meeting Minutes**  
**September 3, 2024**

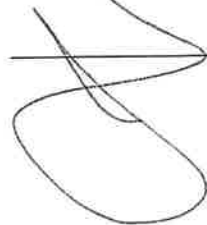
**Members Present:** John Monette Chair, Denis Chenette, Carole O' Connell, Gina Cirelli and Jay Walsh

**Members Absent:** Kevin Mead,

**Others Present:** Zoning Administrator Frank Cheney

- **Call to Order:** The meeting was called to order by Chair Monette at 6:31 p.m.
- **Approval of Minutes:** Carole O' Connell made a motion to approve the minutes of August 27, 2024, Jay Walsh seconded the motion, and the minutes were approved.
- **Public Comment:** none
- **Bylaw Modernization-**
  1. Frank Cheney, Zoning Administrator presented a draft memo detailing the Planning Commissions recommended updates of the Newport City Public Works Standards and Specifications Policy. The commission, following a lengthy discussion and notwithstanding a few minor language adjustments, accepted the outline as presented.
  2. The Planning Commission initiated its review of the draft unified regulations relating to Planned Unit Development Standards
- **Old Business:** Frank Cheney offered the commission documentation of the statutory requirements of Zoning Bylaw Approval and Amendment in Vermont.
- **New Business:**
  - 1) Chair Monette introduced a recently received report by VHFA detailing results from a housing study they produced.
  - 2) Carole O' Connell brought a concern of a local citizen to the commission for consultation involving potential real estate interest of a local non-profit group.
- **Agenda:** The next scheduled Planning Commission Meeting will be held on September 17, 2024, at 6:30p.m. in the Newport City Council Room. The agenda will be like tonight's meeting.
- **Adjourn:** Denis Chenette made a motion to adjourn, Gina Cirelli seconded, the meeting adjourned at 8:45 p.m.

Approved this 17 day of Sept, 2024.



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Chair, Newport City Planning Commission