



City of Newport
Employment Application

Last Name _____ First Name _____ MI _____

Street Address _____

City/State/Zip _____

Email Address _____ Contact Number _____

If an offer of employment is made, can you submit proof that you are permitted to work in the US under federal law? Yes ____ No ____
(Note: if you are hired, you must furnish valid documentation that you are legally entitled to work in the US)

Type of work desired: _____

Other positions for which you believe you may be qualified _____

Date Available _____

| High School, Trade, Business School or College Attended | No. of Years or Grades Completed | Degrees Earned or Expected | Major Courses of Study | GPA/Major |
|---|----------------------------------|----------------------------|------------------------|-----------|
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| Employer | Job title/work description | Dates Employed | Why did you leave? |
|----------|----------------------------|----------------|--------------------|
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| | | | |

Military Information:

Are you a veteran of the US Military Service? Yes _____ No _____

If so, indicate branch _____ Dates _____

Military training & experience relevant to the job applied for: _____

Other Skills/Training: Describe your skills, experience, certifications, or other training that are relevant to the job sought (including membership in any trade organization or professional societies). _____

Professional References (Name, phone number/email, title /employer)

Any additional Information

Is a resume attached? Yes _____ No _____

Certification by Applicant (Read carefully before signing)

All information provided by me is true and correct to the best of my knowledge. I understand omissions or misrepresentations may be cause for rejection or, if employed, may be just cause for dismissal. I hereby authorize any former employer, person, firm, corporation or educational institution listed herein including the municipality to answer any and all questions and provide documents and agree to hold all persons harmless for giving any and all truthful information within their knowledge or records. I understand this is a preliminary application and not a contract to employ me. Furthermore, in the event I am hired, my employment shall be completely voluntary and may be terminated at will at any time for any nondiscriminatory reason upon notice by either myself or the municipality. I agree to comply with all reasonable rules of the municipality as a condition of employment.

Applicant's signature

Date

City of Newport is an equal opportunity employer. It is the policy of this municipality to provide equal employment opportunity to all applicants and employees without regard to race, color, religion, sex, national origin, ancestry, place of birth, age, marital status, pregnancy status, genetic information, physical or mental condition, HIV status, veteran status, sexual orientation, gender identity, or other category protected by state or federal law. No question is asked on this application or during the application process for the purpose of excluding any applicant due to the aforementioned protected categories or other category protected by state or federal law.