

City Manager..... (802) 334-5136
City Clerk/Treasurer 334-2112
Public Works/Parks 334-2124
Zoning Adm./Assessor 334-6992
Recreation 334-6345
Fax..... 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855
www.newportvermont.org

Newport City Council Meeting
Council Meeting Agenda
Monday, August 19, 2024, beginning at 6:00 p.m.
Newport City Council Room

Google Meet joining info

Video call link: <https://meet.google.com/nrv-wfpy-ihz>
Or dial: (US) +1 530-395-0823 PIN: 829 827 048#

City Council: Linda Joy Sullivan, Mayor
Chris Vachon, Council President
Kevin Charboneau
Clark Curtis
Rick Ufford-Chase

James D. Johnson, City Clerk/Treasurer
Jonathan DeLaBruere, City Manager

1. Call the Council Meeting to Order
2. Additions/Deletions to the Agenda
3. Consent Agenda
 - a. Regular meeting minutes of August 5, 2024
 - b. Payroll Warrant: August 8, 2024
 - c. Accounts Payable Warrants: August 7, 2024, August 12, 2024, August 19, 2024
 - d. Liquor Licenses / Vendor Permits / Special Events Permits
4. FY 2024-2025 Cash Flow Projections
5. Update to the Policy on the Administration of Public Records Requests - Anticipated VOTE
6. Vermont Local Government Institute Letter of Support - Anticipated VOTE
7. Vermont 250th Anniversary Resolution - Anticipated VOTE
8. DPW Mower Bids - Anticipated VOTE
9. DPW Indian Head Pump Station Generator Bids - Anticipated VOTE
10. DPW Concrete Pedestal Bids - Anticipated VOTE
11. City Assets - Custody and Control
12. Real Estate - Potential Executive Session (1 V.S.A. §313(a)(2))
13. Union Matter - Possible Executive Session (1 V.S.A. 313(a)(1)(B) & (F))
14. Fire Chief Interviews - Potential Executive Session (1 V.S.A. §313(a)(3))
15. Personnel Evaluation - Potential Executive Session (1 V.S.A. §313(a)(3))
16. Personnel Evaluation - Potential Executive Session (1 V.S.A. §313(a)(3))
17. Comments by Members of the Public

18. New Business
19. Old Business
20. Set next meeting: Regularly Scheduled Council Meeting: September 9, 2024
21. Adjourn

Newport City Council Meeting Participation Guidelines

Newport City Council meetings are for the purpose of allowing Council members to conduct City business. Distinct from public hearings or town meetings, City Council meetings are held in public, but are not meetings of the public. City Council meetings are the only time the City Council members have to discuss, deliberate and decide upon City matters. In an effort to conduct orderly and efficient meetings, the Mayor kindly requests your cooperation and compliance with the following guidelines:

1. Please be respectful of each other, Council members, city staff, and the public.
2. Please raise your hand to be recognized by the Mayor. Once recognized, please state your name and address or affiliation.
3. Please address only the Mayor and not members of the public, staff, or presenters.
4. Please abide by any time limits. Time limits will be used to ensure everyone is heard and that there is sufficient time for the Council to complete their agenda within a reasonable timeframe.
5. The Mayor will make a reasonable effort to allow everyone to speak once before speakers address the Council a second time per the limited 2 minute timeline adopted on January 23, 2017.
6. Once public comment has been heard, discussion will be limited to the City Council members.
7. Please do not interrupt or mock other speakers or otherwise exhibit disruptive behavior during the City Council meeting.
8. Please do not repeat the points made by others, except to indicate agreement or disagreement with other views.
9. Please use the hallway for side conversations. It is difficult to hear speaker remarks when side conversations are occurring in the Council Chamber.
10. Presentations to the Council are not open to public comment. However, per the policy adopted on December 21, 2015, matters on the agenda requiring a vote are open to public comment immediately prior to the Council vote.
11. Individuals who do not abide by these procedures will be asked to leave the Council Chamber.

Council Meeting

August 5, 2024

A duly warned meeting of the Newport City council was held on Monday, August 5, 21024 in the council room in the Newport Municipal Building. Present were Mayor Linda Sullivan, Council President Chris Vachon, Council Members Kevin Charboneau, Rick Ufford-Chase, Clark Curtis, City Manager Jonathan DeLaBruere, City Clerk/Treasurer James Johnson, Frank Cheney Jr. Tom Bernier, Members of the Press and Public.

Mayor Sullivan called the meeting to order at 6:00 PM.

Additions/Deletions to the Agenda

Item number 4 changed to Tax abatement/stabilization, number 6 Tabled, and number 12 deleted.

Consent Agenda

Mr. Curtis moved to approve the consent agenda including a new vendor permit request. Seconded by Mr. Vachon, motion carried.

Tax Stabilization- NEKDC

The council and Mr. Cheney discussed the 2022 Stabilization request. The council agreed to the stabilization policy but a motion was never passed granting the stabilization. This may not be a valid reason to abate taxes. NEKDC should reapply for tax stabilization. Mr. Cheney will contact NEKDC.

FY 2023-2024 Single Audit Engagement Letter

Mr. Vachon moved to authorize the mayor to sign off on the Single Audit engagement letter pending the Mayor and city Managers review of the auditing firm. Seconded by Mr. Curtis, motion carried.

Update to the Policy on the Administration of Public Records Requests

Deleted from the agenda.

DPW 2024 Paving Bids (attached)

Mr. Ufford-Chase moved to approve the bid from Gray's Paving. Seconded by Mr. Vachon, motion carried.

DPW Equipment Purchases (attached)

Mr. Vachon moved to approve getting bids for the Zero turn Mower, Trailer and new Truck. Seconded by Mr. Curtis, motion carried.

DPW In-Kind Grant timeline Update

Mr. DeLaBruere stated that DPW is committed to two remaining projects. The Gardner Park Remediation and the Causeway lighting Project. The Gardner Park Project is nearing completion and the Causeway project will hopefully be completed in the spring.

Authorization to Have Council Conduct a Tax Sale

Mr. Ufford-Chase authorized the City Attorney to move forward with the tax sale process. Seconded by Mr. Vachon, motion carried.

USDA Community Facilities Grant Public Meeting for FY 24 RADIOS AND Water Rescue Equipment

The council held a Public Hearing on the USDA Community Facilities Grant Application. Mr. DeLaBruere explained the Grant Process and Requirements. This is a \$56,000 grant. \$19,600 will be grant funds and \$36,400 will come from City funds. The grant is for Fire Department 10 Radios, 10 Pagers and Water Rescue Equipment. Ms. Chiarello asked if they were absolutely needed. Mr. DeLaBruere noted that the Radios and pagers are older models and there is no water rescue equipment.

FY 2024-20235 Cash flow Projection – Update

Mr. DeLaBruere update the council on his cash flow projection project.

Water/Sewer Audit Timecards Update

Mr. DeLaBruere updated the council on the timecard audit.

Real Estate Litigation 1 V.S.A. 313(a)(2)

Mr. Vachon moved that premature public knowledge of confidential attorney-client communications made for legal services to the city council, pending civil litigation to which the public body is a party would place the city at a substantial disadvantage by disclosing the cities negotiation strategies and priorities and would waive the city's attorney-client privilege and prematurely disclose the city's strategies. Seconded by Mr. Curtis, motion carried.

Mr. Vachon moved to enter executive session in accordance with 1 V.S.A. 313(a) (2) to discuss potential real estate litigation and invite the City Manager and Zoning Administrator to join in the executive session. Seconded by Mr. Ufford-Chase, motion carried.

No action.

Evaluation of an Employee 1 V.S.A. 313(a) (3)

Mr. Vachon moved to find that premature public knowledge of confidential attorney-client communications made for providing legal services to the city council, pending civil litigation to which the public body is a party and regarding a labor relations agreement with employees would place the city at a substantial disadvantage by disclosing the cities negotiation strategies and priorities and would waive the cities attorney-client privilege and prematurely disclose the cities legal strategy. Seconded by Mr. Ufford-Chase, motion carried.

Mr. Vachon moved to enter into executive session to discuss confidential attorney-client communications for the purpose of providing professional services related to negotiating a labor relations agreement, and for the discussion of pending civil litigation pursuant to 1 V.S. A. 313(a)(B)(E)(F) and to later potentially invite in employees. Seconded by Mr. Curtis, motion carried.

No action.

Mr. Ufford-Chase moved to authorize the mayor the sign a settlement agreement with the union and continue to negotiate with the union on a separate matter and select an arbitrator if necessary. Seconded by Mr. Curtis, motion carried.

Comments by the Pubic

Jennifer Bjurling commented on Mr. DeLaBruere's salary booked to Sewer and water and the Personnel policy.

Anne Chiarello commented on the stabilization request.

Jennifer Hopkins commented on the Personnel Policy.

New Business

Mayor Sullivan noted the Purple Heart Ceremony on Wednesday at 10:00 am and the Community forum on August 15th at the Gateway 5:00 pm.

Old Business

Mr. Charboneau stated that there needs to be a Special Council Meeting on the Personnel Policy per Mr. Ufford-Chase's motion on July 15, 2024.

Mr. Ufford-Chase noted that the VHB contract is moving along. We should have a draft by September 15th.

Next Meeting Date

Mr. Curtis moved to set the next meeting date for August 19, 2024. Seconded by Mr. Vachon, motion carried.

Adjournment

Mr. Charboneau moved to adjourn at 8:42 pm. Seconded by Mr. Vachon, motion carried.

Attested _____ This _____ Day of _____ 2024

Mayor

08/06/24
02:04 pm

City of Newport Payroll
Check Warrant Report #
Check date 08/08/24 to 08/08/24

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Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BENND0	BENNETT, DONNA J.	19928	08/08/24	825.47	0.00
BERNTH	BERNIER, THOMAS L.	E2088360	08/08/24	0.00	2380.31
BINGTR	BINGHAM, TRAVIS R.	E2088336	08/08/24	0.00	2949.67
BLAIJE	BLAIS, JEFFREY C.	E2088381	08/08/24	0.00	818.17
BOOSLE	BOOSKA, LEVI A.	E2088361	08/08/24	0.00	1409.77
BOUCBE	BOUCHER, BENJAMIN G.	E2088362	08/08/24	0.00	1481.34
BRASAR	BRASSARD, ARNOLD J.	19941	08/08/24	364.60	0.00
BRIGAI	BRIGGS, AIDEN J.	19931	08/08/24	575.41	0.00
BROWMI	BROWN, MICHAEL E.	E2088375	08/08/24	0.00	1703.70
BRYASC	BRYANT, SCOTT A.	E2088351	08/08/24	0.00	1282.49
CAMBTU	CAMBER, TUCKER J.	E2088363	08/08/24	0.00	1419.38
CARRER	CARRIER, ERIC A.	E2088370	08/08/24	0.00	1744.68
CHENFR	CHENEY, FRANCIS E., III	19921	08/08/24	1741.76	0.00
CHURRO	CHURCHILL, ROBYN D. H.	19920	08/08/24	1499.20	0.00
COLLDA	COLLINS, DANIEL F.	19922	08/08/24	1609.34	0.00
CROWNI	CROWLEY, NICOLE A M.	19929	08/08/24	678.90	0.00
DALEMI	DALEY, MICHAEL, II	19936	08/08/24	480.27	0.00
DELAJO	DELABRUERE, JONATHAN D.	E2088333	08/08/24	0.00	336.88
DELAJO	DELABRUERE, JONATHAN D.	E2088332	08/08/24	0.00	3782.33
Total of 2 items for DELAJO				0.00	4119.21
DILLTR	DILLON, TRAVIS J.	E2088364	08/08/24	0.00	1654.73
DUKEAI	DUKETT, AIDEN P.	19924	08/08/24	1081.83	0.00
FINNPA	FINN, PATRICK W.	E2088376	08/08/24	0.00	1773.48
FLYNKU	FLYNN, KURK O.	E2088352	08/08/24	0.00	1858.37
GAGEPA	GAGE, PAULINE M.	E2088377	08/08/24	0.00	32.32
GLODAD	GLODGETT, ADAM L.	E2088369	08/08/24	0.00	1363.19
GONYAN	GONYAW, ANDREW T.	E2088337	08/08/24	0.00	1914.27
GOSSRO	GOSELIN, ROBERT J.	E2088385	08/08/24	0.00	1335.50
GRENLE	GRENIER, LEO C., III	19923	08/08/24	1905.18	0.00
GRUBRO	GRUBE, ROSS E.	E2088371	08/08/24	0.00	2469.02
GUYEDA	GUYER, DAVIS M.	E2088338	08/08/24	0.00	1597.88
HERMJA	HERMAN, JASON M.	E2088372	08/08/24	0.00	1902.54
HOADAN	HOADLEY, ANNIE J.	19925	08/08/24	821.13	0.00
HORNDU	HORNE, DUSTIN J.	E2088356	08/08/24	0.00	539.76
JACODA	JACOBS, DAVID M.	E2088339	08/08/24	0.00	2723.34
JACOTA	JACOBS, TANNER D.	E2088340	08/08/24	0.00	1680.63
JOHNJA	JOHNSON, JAMES D.	E2088334	08/08/24	0.00	1983.16
KEITNI	KEITHAN, NICHOLAS N.	E2088341	08/08/24	0.00	2080.45
LACOTA	LACOURSE, TAMMY L.	E2088358	08/08/24	0.00	252.11
LANCRJ	LANCASTER, ROYCE J., JR	E2088365	08/08/24	0.00	1419.38
LANCRO	LANCASTER, ROYCE E., SR	E2088342	08/08/24	0.00	2010.71
LECLJJ	LECLAIR, JAMES A., JR	E2088343	08/08/24	0.00	2330.73
LEFEAA	LEFEBVRE, AARON M.	E2088344	08/08/24	0.00	2067.87
LEINEM	LEINOFF, EMILY R. L.	E2088353	08/08/24	0.00	1596.51
LILLJO	LILLIS, JOSHUA S.	E2088345	08/08/24	0.00	1649.06
MARCCO	MARCOUX, COREY J.	E2088366	08/08/24	0.00	810.07
MARCKI	MARCOTTE, KIERA B.	19932	08/08/24	959.11	0.00
MARSJA	MARSH, JARED A.	E2088374	08/08/24	0.00	1535.27

08/06/24
02:04 pm

City of Newport Payroll
Check Warrant Report #
Check date 08/08/24 to 08/08/24

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stherrien

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MARTCA	MARTINEZ, CARLOS D.	19930	08/08/24	571.46	0.00
MCCAED	MCCARTER, EDWARD R.	19938	08/08/24	514.97	0.00
MCGINA	MCGILLIVRAY, NATHAN J.	19933	08/08/24	995.71	0.00
MCKEDO	MCKENNY, DOUGLAS G., JR	19926	08/08/24	1461.16	0.00
MICHJA	MICHAUD-MUSGROVE, JACOB C.	E2088382	08/08/24	0.00	1270.86
MILLER	MILLER, ERIC R.	E2088354	08/08/24	0.00	1646.16
MORIJO	MORIN, JONATHAN L.	E2088346	08/08/24	0.00	2153.20
MOULCH	MOULTON, CHARLES D.	E2088347	08/08/24	0.00	2787.13
PATEAN	PATENAUDE, ANDREW M.	E2088367	08/08/24	0.00	1711.16
PETIRE	PETIT, REESE M.	E2088383	08/08/24	0.00	795.81
PRUEMI	PRUE, MICHAEL R.	E2088368	08/08/24	0.00	1372.42
PRUEPA	PRUE, PARADIS L.	19939	08/08/24	96.97	0.00
QUARHE	QUARLES, HENRY A., III	E2088373	08/08/24	0.00	926.40
QUINAN	QUINN, ANNA K.	19934	08/08/24	625.18	0.00
RIVARO	RIVARD, ROBERT L.	E2088378	08/08/24	0.00	1019.51
RIVENI	RIVERS, NICHOLAS R.	E2088348	08/08/24	0.00	2671.57
RONDJO	RONDEAU, JOSEE	E2088379	08/08/24	0.00	24.87
ROWEJO	ROWE, JONATHAN M.	19942	08/08/24	344.61	0.00
SAAMAB	SAAMAN, ABRAHAM J.	E2088357	08/08/24	0.00	1371.94
SEARES	SEARLES, ESTHER M.	19927	08/08/24	138.52	0.00
SHANMA	SHANAHAN, MACKENZIE L.	19940	08/08/24	298.46	0.00
SMITCO	SMITH, CODY M.	E2088349	08/08/24	0.00	1317.72
SMITGR	SMITH, GREGORY P.	19937	08/08/24	307.37	0.00
STORRI	STORY, RICHARD P.	E2088386	08/08/24	0.00	487.16
SYKECO	SYKES, COLIN S.	E2088350	08/08/24	0.00	1832.08
THERST	THERRIEN, STACEY L.	E2088335	08/08/24	0.00	1216.50
VONHLO	VONHEEDER, LOGAN E.	E2088384	08/08/24	0.00	708.32
WALTKR	WALTERS, KRISTEN L.	E2088359	08/08/24	0.00	232.73
WATEAM	WATERMAN, AMBER E.	E2088380	08/08/24	0.00	140.93
WATTKR	WATTERS, KRISTEN M.	19935	08/08/24	1014.56	0.00
WELLMO	WELLS, MONICA R.	E2088355	08/08/24	0.00	1277.86
				18911.17	82853.40

To the Treasurer of City of Newport Vermont:

We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *101,764.57

Let this be your order for the payments of these amounts.

City Council:

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 02(GENERAL FUND) From 07/01/24 To 07/31/24

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AFLAC	AFLAC	PR-07/11/24 Payroll Transfer	1000.80	0.00			--/--/--
AFLAC	AFLAC	PR-07/25/24 Payroll Transfer	1000.80	0.00			--/--/--
AFLAC	AFLAC	073124 AFLAC Adj. R Therrien	171.22	0.00			--/--/--
COUNCIL93	AFSCME COUNCIL 93	PR-07/11/24 Payroll Transfer	318.45	0.00			--/--/--
COUNCIL93	AFSCME COUNCIL 93	PR-07/25/24 Payroll Transfer	318.45	0.00			--/--/--
EYEMED	FIDELITY SECURITY LIFE INSURAN	PR-07/11/24 Payroll Transfer	3.12	0.00			--/--/--
EYEMED	FIDELITY SECURITY LIFE INSURAN	PR-07/25/24 Payroll Transfer	3.12	0.00			--/--/--
EYEMED	FIDELITY SECURITY LIFE INSURAN	073124 Eye Insurance Adj	0.50	0.00			--/--/--
MUTUAL O	MUTUAL OF OMAHA	073124 Life & Disability Ins.	2460.00	0.00			--/--/--
MVP	MVP HEALTH CARE, INC	PR-07/11/24 Payroll Transfer	1556.99	0.00			--/--/--
MVP	MVP HEALTH CARE, INC	PR-07/25/24 Payroll Transfer	1556.99	0.00			--/--/--
MVP	MVP HEALTH CARE, INC	073124 Insurance Premium	54143.79	0.00			--/--/--
NEPBA	NEPBA LOCAL 434	PR-07/11/24 Payroll Transfer	475.00	0.00			--/--/--
NEPBA	NEPBA LOCAL 434	PR-07/25/24 Payroll Transfer	475.00	0.00			--/--/--
NE DELTA	NORTHEAST DELTA DENTAL	PR-07/11/24 Payroll Transfer	331.24	0.00			--/--/--
NE DELTA	NORTHEAST DELTA DENTAL	PR-07/25/24 Payroll Transfer	323.40	0.00			--/--/--
NE DELTA	NORTHEAST DELTA DENTAL	073124 Dental Premium	1183.72	0.00			--/--/--
VMERS	VMERS DB	PR-07/11/24 Payroll Transfer	29709.55	0.00			--/--/--
VMERS	VMERS DB	PR-07/25/24 Payroll Transfer	26924.11	0.00			--/--/--
VMERS	VMERS DB	073124 VMERS Adj	34.73	0.00			--/--/--
VSP	VSP INS - VISION CARE	PR-07/11/24 Payroll Transfer	111.96	0.00			--/--/--
VSP	VSP INS - VISION CARE	PR-07/25/24 Payroll Transfer	111.96	0.00			--/--/--
VSP	VSP INS - VISION CARE	073124 Vision Premium	472.10	0.00			--/--/--
Report Total			122,687.00	0.00	0.00		

CITY COUNCIL

To the Treasurer of City of Newport, We Heraby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***122,687.00
Let this be your order for the payments of these amounts.

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01(GENERAL FUND) From 08/12/24 To 08/12/24

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
ALLEGIANC ALLEGIANCE TRUCKS	X12203120401	Parts	249.70	0.00			--/--/--
ATT MOBIL AT&T MOBILITY	080624 PD	PD Phone Service	506.41	0.00			--/--/--
ATT MOBIL AT&T MOBILITY	080624	CM & PW Phone Service	141.08	0.00			--/--/--
BELOIN BELOIN COMPUTING	080824 CT	Printer	279.00	0.00			--/--/--
BURL COM BURLINGTON COMMUNICATIONS	BCS14966	FD Equipment Repair	396.75	0.00			--/--/--
CANON SOL CANON SOLUTIONS AMERICA INC	6008826318	CM Copier Maintenance	23.02	0.00			--/--/--
CASELLA CASELLA WASTE MGT INC	3029504	Sludge Disposal	2518.78	0.00			--/--/--
CASELLA CASELLA WASTE MGT INC	3033813	Sludge Disposal	2102.83	0.00			--/--/--
CASELLA CASELLA WASTE MGT INC	3031619	Sludge Disposal	1270.00	0.00			--/--/--
CVC CENTRAL VERMONT COMMUNICATIONS	10402657	Pagers	298.95	0.00			--/--/--
WWTP UTI CITY OF NEWPORT	091524	Account: 2220003	771.13	0.00			--/--/--
WWTP UTI CITY OF NEWPORT	09162024	Account: 2220002	42.00	0.00			--/--/--
WWTP UTI CITY OF NEWPORT	09 16 24	Account: 2220001	1703.90	0.00			--/--/--
COMCAST COMCAST	081224 D	Dock Internet	205.43	0.00			--/--/--
COMCAST COMCAST	080424 PB	PB Internet	349.27	0.00			--/--/--
COMCAST COMCAST	080424 GP	GP Internet	136.28	0.00			--/--/--
COMCAST COMCAST	080524 WWTF	WWTF Internet	133.10	0.00			--/--/--
COMCAST COMCAST	081124 AP	Arsenic Plant Internet	176.46	0.00			--/--/--
PRESCOTT E J PRESCOTT INC	6358504	Supplies/Materials	669.39	0.00			--/--/--
ENDYNE ENDYNE INC	495417	Lab Services	25.00	0.00			--/--/--
ENDYNE ENDYNE INC	495418	Lab Services	25.00	0.00			--/--/--
ENDYNE ENDYNE INC	495420	Lab Services	125.00	0.00			--/--/--
ENDYNE ENDYNE INC	495419	Lab Services	25.00	0.00			--/--/--
ENDYNE ENDYNE INC	496005	Lab Services	75.00	0.00			--/--/--
ENDYNE ENDYNE INC	496129	Lab Services	25.00	0.00			--/--/--
ENDYNE ENDYNE INC	496127	Lab Services	25.00	0.00			--/--/--
ENDYNE ENDYNE INC	496128	Lab Services	25.00	0.00			--/--/--
ENDYNE ENDYNE INC	495640	Lab Services	130.00	0.00			--/--/--
PSB VISA FIRST BANKCARD	081424 TB	Supplies/Materials	2608.59	0.00			--/--/--
FPC FRANKLIN PAINT COMPANY INC.	184869	Supplies/Materials	966.37	0.00			--/--/--
GATES GATE'S ELECTRIC INC	5527	MB Lighting	2338.84	0.00			--/--/--
GILLS POI GILLS POINT S TIRE	2049945	Mount & Balance	105.00	0.00			--/--/--
GILLS POI GILLS POINT S TIRE	2050815	PW Tires	1460.00	0.00			--/--/--
GRN MTN E GREEN MOUNTAIN ELECTRIC SUPPLY	64852565.004	Supplies/Materials	1226.25	0.00			--/--/--
HOLLAND HOLLAND COMPANY, INC.	PI-28333	Supplies/Materials	6721.35	0.00			--/--/--
HORIZONS HORIZONS ENGINEERING, INC	34078	Proj. 230933	1725.00	0.00			--/--/--
BELCJO JONATHAN BELCHER	072424	PB Refund	92.00	0.00			--/--/--
KIMBALL KIMBALL MIDWEST	102390134	Supplies/Materials	106.78	0.00			--/--/--
KITTELL KITTELL BRANAGAN & SARGENT	94170	Professional Services	31000.00	0.00			--/--/--
LAFAYETTE LAFAYETTE HIGHWAY	35154	Sign Posts	4762.50	0.00			--/--/--
LAKEVIEW LAKEVIEW AVIATION	3175	FD Fuel	60.14	0.00			--/--/--
LEBLANC'S LEBLANC'S PEST CONTROL	25304	Pest Control	55.00	0.00			--/--/--
LEBLANC'S LEBLANC'S PEST CONTROL	25544	City Bldgs Pest Control	1160.00	0.00			--/--/--
MCMASTER MCMASTER-CARR SUPPLY CO	30095559	Pump Station Repairs	166.21	0.00			--/--/--
BROWMI MICHAEL BROWN	073124	Phone Reimbursement	30.00	0.00			--/--/--
BROWMI MICHAEL BROWN	07312024	Mileage Reimbursement	132.66	0.00			--/--/--
MES MUNICIPAL EMERGENCY SERVICES I	IN2094012	FD Personnel Equipment	3346.18	0.00			--/--/--
MES MUNICIPAL EMERGENCY SERVICES I	IN2090659	FD Supplies/Materials	781.38	0.00			--/--/--
MES MUNICIPAL EMERGENCY SERVICES I	IN2091397	FD Supplies/Materials	93.20	0.00			--/--/--

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01(GENERAL FUND) From 08/12/24 To 08/12/24

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
NEMI	NEW ENGLAND MARINE & INDUSTRIA 1-A08541	FD Supplies/Materials	3905.00	0.00			--/--/--
NWPT RENT	NEWPORT RENTAL CENTER INC 1-574664	Supplies/Materials	155.00	0.00			--/--/--
WASTEUSA	NEWS OF VERMONT INC 687042	Soil Disposal	4482.86	0.00			--/--/--
WASTEUSA	NEWS OF VERMONT INC 686884	Soil Disposal	25718.87	0.00			--/--/--
WASTEUSA	NEWS OF VERMONT INC 686852	Soil Disposal	16470.21	0.00			--/--/--
WASTEUSA	NEWS OF VERMONT INC 686973	Soil Disposal	2146.49	0.00			--/--/--
OREILLY	O'REILLY AUTO PARTS 5691-139831	Parts	32.85	0.00			--/--/--
OREILLY	O'REILLY AUTO PARTS 5691-138066	Parts	135.02	0.00			--/--/--
OREILLY	O'REILLY AUTO PARTS 5691-138340	Parts	12.40	0.00			--/--/--
OREILLY	O'REILLY AUTO PARTS 5691-136744	Parts	17.77	0.00			--/--/--
OREILLY	O'REILLY AUTO PARTS 5691-111320	Parts	105.98	0.00			--/--/--
PASSEK PD	PASSUMPSIC SAVINGS BANK 081124	2023 PD Ford Explorer	1463.84	0.00			--/--/--
PEAK	PEAK ELECTRIC MOTOR & PUMP SER 98342	Motor	574.09	0.00			--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC 92388	Supplies/Materials	61.12	0.00			--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC 37608	Supplies/Materials	322.00	0.00			--/--/--
R R CHARL	R R CHARLEBOIS INC IE55507	Parts	242.07	0.00			--/--/--
RADIO DEP	RADIO DEPOT 15895	FD Pagers	3368.00	0.00			--/--/--
RAYS	RAY'S AUTO SERVICE 68244	Repairs	262.53	0.00			--/--/--
SEWER EQ	SEWER EQUIPMENT 0000222160	Supplies/Materials	249.85	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 743792	Supplies/Materials	85.72	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 743401	Supplies/Materials	11.61	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 743504	Supplies/Materials	54.99	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 702244	Supplies/Materials	187.33	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 744334	Supplies/Materials	16.99	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY 743346	Supplies/Materials	28.62	0.00			--/--/--
SOUTHWORT	SOUTHWORTH MILTON INC INV3298245	Parts	243.65	0.00			--/--/--
VTWTRSH	STATE OF VERMONT - DEC 063024	Operating Fee 3-1241	5100.00	0.00			--/--/--
STICKS	STICKS & STUFF DERBY 137453	Supplies/Materials	57.24	0.00			--/--/--
STICKS	STICKS & STUFF DERBY 137303	Supplies/Materials	29.24	0.00			--/--/--
STONE ENV	STONE ENVIRONMENTAL, INC. 16663	GP Engineering & Remedia	2146.76	0.00			--/--/--
SWAMPGUAN	SWAMPGUANA DIVING LLC 1071	Aquatic Nuisance Removal	2900.00	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 292476	Supplies/Materials	99.99	5.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 292281	Supplies/Materials	17.99	0.90			--/--/--
PIC SHO	THE PICK & SHOVEL INC 292548	Supplies/Materials	11.99	0.60			--/--/--
PIC SHO	THE PICK & SHOVEL INC 292650	Supplies/Materials	47.98	2.40			--/--/--
PIC SHO	THE PICK & SHOVEL INC 292641	Supplies/Materials	30.04	1.50			--/--/--
PIC SHO	THE PICK & SHOVEL INC 291239	Supplies/Materials	17.99	0.90			--/--/--
PIC SHO	THE PICK & SHOVEL INC 291214	Supplies/Materials	255.14	12.76			--/--/--
PIC SHO	THE PICK & SHOVEL INC 291354	Supplies/Materials	6.19	0.31			--/--/--
PIC SHO	THE PICK & SHOVEL INC 291620	Supplies/Materials	2.38	0.12			--/--/--
PIC SHO	THE PICK & SHOVEL INC 291782	Supplies/Materials	42.99	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC 291750	Supplies/Materials	42.99	2.15			--/--/--
PIC SHO	THE PICK & SHOVEL INC 291752	Supplies/Materials	29.99	1.50			--/--/--
PIC SHO	THE PICK & SHOVEL INC 291876	Supplies/Materials	179.12	8.96			--/--/--
PIC SHO	THE PICK & SHOVEL INC 291829	Supplies/Materials	8.99	0.45			--/--/--
PIC SHO	THE PICK & SHOVEL INC 291887	Supplies/Materials	89.23	4.39			--/--/--
PIC SHO	THE PICK & SHOVEL INC 291934	Supplies/Materials	15.35	0.77			--/--/--
PIC SHO	THE PICK & SHOVEL INC 291956	Supplies/Materials	8.69	0.43			--/--/--
PIC SHO	THE PICK & SHOVEL INC 292171	Supplies/Materials	78.36	3.92			--/--/--

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
PIC SHOW THE PICK & SHOVEL INC	292033	Supplies/Materials	38.88	1.94			--/--/--
PIC SHOW THE PICK & SHOVEL INC	292047	Supplies/Materials	12.69	0.63			--/--/--
PIC SHOW THE PICK & SHOVEL INC	292178	Supplies/Materials	4.36	0.22			--/--/--
PIC SHOW THE PICK & SHOVEL INC	291012	Supplies/Materials	84.85	4.24			--/--/--
PIC SHOW THE PICK & SHOVEL INC	289030	Supplies/Materials	7.49	0.37			--/--/--
PIC SHOW THE PICK & SHOVEL INC	279244	Supplies/Materials	54.97	2.75			--/--/--
PIC SHOW THE PICK & SHOVEL INC	291082	Supplies/Materials	17.99	0.90			--/--/--
PIC SHOW THE PICK & SHOVEL INC	290684	Supplies/Materials	9.79	0.49			--/--/--
TREETOP TREETOP PRODUCTS, LLC	INVTRE28531	Bench Plaques	516.07	0.00			--/--/--
UNITED AG UNITED AG & TURF NE	10704668	Parts	37.98	0.00			--/--/--
UNITED AG UNITED AG & TURF NE	10695555	Parts	29.37	0.00			--/--/--
UNITED AG UNITED AG & TURF NE	10563937	Parts	227.16	0.00			--/--/--
UNITED AG UNITED AG & TURF NE	10505400	Parts	52.26	0.00			--/--/--
UNITED AG UNITED AG & TURF NE	10642589	Parts	227.54	0.00			--/--/--
UNITED AG UNITED AG & TURF NE	10618537	Parts	29.96	0.00			--/--/--
VIKING CI VIKING-CIVES USA	4535147	Parts	230.00	0.00			--/--/--
VIKING CI VIKING-CIVES USA	4535091	Parts	177.95	0.00			--/--/--
VITAL DEL VITAL DELIVERY SOLUTIONS	163990	Delivery Services	31.13	0.00			--/--/--
VRWA VRWA	16003	ID: SL176-31-C4PMIG	42.00	0.00			--/--/--
VTELEC VT ELECTRIC COOPERATIVE INC	090124	Electric Services	269.07	0.00			--/--/--
W B MASON W.B. MASON CO., INC.	CM2937321	Credit Memo	-9.17	0.00			--/--/--
W B MASON W.B. MASON CO., INC.	247913469	Office Supplies	288.98	0.00			--/--/--
W B MASON W.B. MASON CO., INC.	248098724	Office Supplies	742.97	0.00			--/--/--
Report Total			146,438.12	58.60	0.00		

CITY COUNCIL

To the Treasurer of City of Newport, We Heraby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***146,379.52
 Let this be your order for the payments of these amounts.

Report Grand Total

Fund Totals	Expenditures	Dis-Encumbrance
0	122,311.83	0.00
8	22,415.42	0.00
9	1,652.27	0.00
	146,379.52	0.00

Unpaid Invoices For Check Acct 01(GENERAL FUND) From 08/19/24 To 08/19/24

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AAA POLIC	AAA POLICE SUPPLY	46118 Supplies/Materials	267.99	0.00			--/--/--
ABLE COM	ABLE COM ANSWERING SERVICE, IN	240600776101 Answering Services	288.00	0.00			--/--/--
ABLE COM	ABLE COM ANSWERING SERVICE, IN	240700776101 Answering Services	151.20	0.00			--/--/--
AIRGAS	AIRGAS	5509391745 Cylinder Rental Invoice	59.31	0.00			--/--/--
FAGA	ALDRICH & ELLIOTT, PC	82392 Proj 20024.004 ES Storag	21752.53	0.00			--/--/--
FAGA	ALDRICH & ELLIOTT, PC	82365 Proj 22022.002 Bluff PS	1011.54	0.00			--/--/--
ALLEN ENG	ALLEN ENGINEERING & CHEMICAL	112-505373-0 Supplies/Materials	2297.80	0.00			--/--/--
AMAZON	AMAZON BUSINESS	1MW3FCMV6MHY Supplies/Materials	2008.83	0.00			--/--/--
ARTIC AIR	ARCTIC AIR REFRIGERATION	12422 GW Snack Bar Condenser	312.24	0.00			--/--/--
BELOIN	BELOIN COMPUTING	080124 IT Services	99.00	0.00			--/--/--
CALKINS	CALKINS SAND & GRAVEL INC	47446 Blend	159.84	0.00			--/--/--
CHAMP	CHAMPLAIN VALLEY EQUIPMENT	CD39404 Parts	130.01	0.00			--/--/--
CHAMP	CHAMPLAIN VALLEY EQUIPMENT	CD39398 Parts	193.80	0.00			--/--/--
DELL	DELL MARKETING LP	10759219467 PD Computers	2475.62	0.00			--/--/--
ENDYNE	ENDYNE INC	498426 Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC	498427 Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC	498480 Lab Services	125.00	0.00			--/--/--
ENDYNE	ENDYNE INC	496698 Lab Services	260.00	0.00			--/--/--
ENDYNE	ENDYNE INC	496831 Lab Services	75.00	0.00			--/--/--
ENDYNE	ENDYNE INC	497019 Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC	497040 Lab Services	25.00	0.00			--/--/--
ENDYNE	ENDYNE INC	498240 Lab Services	75.00	0.00			--/--/--
GATES	GATE'S ELECTRIC INC	5713 PB Site 1	131.44	0.00			--/--/--
GATES	GATE'S ELECTRIC INC	5689 PB Service Call	120.00	0.00			--/--/--
GATES	GATE'S ELECTRIC INC	5690 PB Breaker	143.76	0.00			--/--/--
GATES	GATE'S ELECTRIC INC	5687 Farrant St Pump Station	200.00	0.00			--/--/--
GATES	GATE'S ELECTRIC INC	5686 GP Scoreboard Wiring	2950.47	0.00			--/--/--
GATES	GATE'S ELECTRIC INC	5691 Coventry Pmp Stn Electri	10088.10	0.00			--/--/--
GILLS POI	GILLS POINT S TIRE	2052877 PW Tires	902.00	0.00			--/--/--
GILLS POI	GILLS POINT S TIRE	2053015 Supplies/Materials	32.00	0.00			--/--/--
GREATBAY	GREAT BAY HYDRO CORP.	7/7-8/6/24 Clyde St Solar Metering	4444.82	0.00			--/--/--
HAYES	HAYES FORD INC	5542 Parts	80.00	0.00			--/--/--
JP SICARD	J.P. SICARD, INC.	070124 - 5 Proj. 20024 Water System	309219.92	0.00			--/--/--
PETTYCASH	JAMES D JOHNSON PETTY CASH	081324 Petty Cash Replenishment	152.86	0.00			--/--/--
KIMBALL	KIMBALL MIDWEST	102434619 Parts	73.90	0.00			--/--/--
KIMBALL	KIMBALL MIDWEST	102434451 Supplies/Materials	339.10	0.00			--/--/--
LAWSON	LAWSON PRODUCTS INC	9311720968 Parts	874.64	0.00			--/--/--
LAWSON	LAWSON PRODUCTS INC	9311733069 Supplies/Materials	425.84	0.00			--/--/--
BROWMI	MICHAEL BROWN	081224 PB Campground Quarters	200.00	0.00			--/--/--
MIRACLE	MIRACLE RECREATION EQUIPMENT C	876439 GP Playground Equipment	93990.62	0.00			--/--/--
MITCHELLS	MITCHELL TEE & SIGNS, INC.	88537 PD Work Attire	181.50	0.00			--/--/--
AGWAY	NEWPORT FARM & GARDEN	T1-0207233 Parts	80.97	0.00			--/--/--
AGWAY	NEWPORT FARM & GARDEN	T1-0205954 Supplies/Materials	129.95	0.00			--/--/--
AGWAY	NEWPORT FARM & GARDEN	T1-0206511 Parts	24.99	0.00			--/--/--
NWPT RENT	NEWPORT RENTAL CENTER INC	1-574883 Equipment Rental	82.50	0.00			--/--/--
WASTEUSA	NEWS OF VERMONT INC	687244 Hazardous Waste Day - Ma	10197.56	0.00			--/--/--
NE ELEC	NORTHEAST ELECTRICAL	8002112756.0 Parts	78.95	0.00			--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-142115 Parts	145.40	0.00			--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-142649 Parts	27.98	0.00			--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-141018 Parts	431.80	0.00			--/--/--

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01 (GENERAL FUND) From 08/19/24 To 08/19/24

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
OREILLY	O'REILLY AUTO PARTS	5691-141191 Parts	5.80	0.00			--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-141072 Parts	153.38	0.00			--/--/--
OREILLY	O'REILLY AUTO PARTS	5691-139958 Parts	217.94	0.00			--/--/--
PEPINS	PEPIN'S TRUCK REPAIR INC	37666 Parts	115.00	0.00			--/--/--
PITNEY	PITNEY BOWES (POSTAGE)	091024 Postage	2024.75	0.00			--/--/--
POLY-TECH	POLY-TECH AMERICA, LLC	6629 FD Supplies/Parts	6963.70	0.00			--/--/--
PUMP CONT	PUMP CONTROL SOLUTIONS, LLC	1085 WWTP Sludge Waste Upgrad	9689.44	0.00			--/--/--
PUMP CONT	PUMP CONTROL SOLUTIONS, LLC	1097 Lake Rd Pump Station	589.99	0.00			--/--/--
PUMP CONT	PUMP CONTROL SOLUTIONS, LLC	1099 Lake Rd Pump Stn Repairs	1989.99	0.00			--/--/--
SECURSHRE	SECURESHRED	464273 Shredding Services	24.00	0.00			--/--/--
SHEEHY	SHEEHY FURLONG & BEHM P.C.	80741 Professional Services	1425.00	0.00			--/--/--
SMARTSIGN	SMARTSIGN	SMT-740579 WF Signs	339.55	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY	745235 Supplies/Materials	58.00	0.00			--/--/--
SOUTHBAY	SOUTH BAY SUPPLY	745240 Supplies/Materials	104.98	0.00			--/--/--
SP&F ATT	SP&F ATTORNEYS, P.C.	85330 Professional Services	7519.17	0.00			--/--/--
STAINLESS	STAINLESS SOFTWARE INC.	080124 July Management Services	844.00	0.00			--/--/--
STICKS	STICKS & STUFF DERBY	139456 Supplies/Materials	63.76	0.00			--/--/--
STONE ENV	STONE ENVIRONMENTAL, INC.	16727 GP Engineering & Remedia	1195.48	0.00			--/--/--
TAPLINSEP	TAPLIN SEPTIC SERVICE	I1266 Service	70.00	0.00			--/--/--
TAPLINSEP	TAPLIN SEPTIC SERVICE	I1299 PB Unit Rental	270.00	0.00			--/--/--
TAPLINSEP	TAPLIN SEPTIC SERVICE	I1300 Unit Rentals	500.00	0.00			--/--/--
FARMYARD	THE FARMYARD STORE	2407-147497 Equipment Rental	360.00	0.00			--/--/--
MEMPRESS	THE MEMPHREMAGOG PRESS INC.	60623 PW Truck Lettering	125.00	0.00			--/--/--
MEMPRESS	THE MEMPHREMAGOG PRESS INC.	60624 PW Truck Lettering	125.00	0.00			--/--/--
MEMPRESS	THE MEMPHREMAGOG PRESS INC.	60666 P&R Board Signs	50.00	0.00			--/--/--
MEMPRESS	THE MEMPHREMAGOG PRESS INC.	60561 P&R Business Cards	38.00	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293824 Supplies/Materials	29.49	1.47			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293517 Supplies/Materials	34.79	1.52			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293473 Supplies/Materials	24.99	1.25			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293577 Supplies/Materials	33.98	1.70			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293456 Supplies/Materials	59.98	3.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293426 Supplies/Materials	19.24	0.96			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293438 Supplies/Materials	81.54	4.08			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293249 Supplies/Materials	104.98	2.25			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293278 Supplies/Materials	19.49	0.97			--/--/--
PIC SHO	THE PICK & SHOVEL INC	292933 Supplies/Materials	5.99	0.30			--/--/--
PIC SHO	THE PICK & SHOVEL INC	292908 Supplies/Materials	119.98	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293034 Supplies/Materials	51.98	1.10			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293275 Supplies/Materials	19.49	0.97			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293792 Supplies/Materials	16.99	0.85			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293831 Supplies/Materials	512.00	0.00			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293714 Supplies/Materials	47.98	2.40			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293195 Supplies/Materials	16.67	0.83			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293875 Supplies/Materials	6.00	0.30			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293566 Supplies/Materials	3.59	0.18			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293470 Supplies/Materials	77.94	3.90			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293834 Supplies/Materials	49.31	2.47			--/--/--
PIC SHO	THE PICK & SHOVEL INC	293806 Supplies/Materials	47.97	2.40			--/--/--
PIC SHO	THE PICK & SHOVEL INC	294208 Supplies/Materials	67.91	3.40			--/--/--
PIC SHO	THE PICK & SHOVEL INC	292884 Supplies/Materials	14.31	0.18			--/--/--

City of Newport Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
Unpaid Invoices For Check Acct 01 (GENERAL FUND) From 08/19/24 To 08/19/24

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
PIC SHOW THE PICK & SHOVEL INC	293324	Supplies/Materials	44.46	2.22			--/--/--
PIC SHOW THE PICK & SHOVEL INC	293667	Supplies/Materials	10.17	0.51			--/--/--
PIC SHOW THE PICK & SHOVEL INC	293801	Supplies/Materials	184.75	9.24			--/--/--
TISALES TI-SALES INC	INV0173880	W&S Neptune Fraining	6903.00	0.00			--/--/--
TREETOP TREETOP PRODUCTS, LLC	INVTRE28618	GP Bench	998.85	0.00			--/--/--
UNITED AG UNITED AG & TURF NE	10720427	Parts	226.20	0.00			--/--/--
VTSRINGS VERMONT SPRINGS LLC	046196	Garage Water Supplies	51.70	0.00			--/--/--
VTSRINGS VERMONT SPRINGS LLC	042898	FD Water Supplies	157.00	0.00			--/--/--
VIKING CI VIKING-CLVES USA	4535208	Dump body/Sander/Hydroli	72800.00	0.00			--/--/--
VTELEC VT ELECTRIC COOPERATIVE INC	090224	Electric Services	3604.87	0.00			--/--/--
Report Total			588,903.30	48.45	0.00		

CITY COUNCIL

To the Treasurer of City of Newport, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***588,854.85
Let this be your order for the payments of these amounts.

Fund Totals	Expenditures	Dis-Encumbrance
0	123,819.46	0.00
8	29,401.61	0.00
9	341,643.16	0.00
7	93,990.62	0.00
	588,854.85	0.00

City of Newport, Vermont

POLICY ON ADMINISTRATION OF PUBLIC RECORDS REQUESTS

PURPOSE AND AUTHORITY. This Policy applies to all public records requests made to the City of Newport (the "City") ~~City Council and its members~~ under the Vermont Public Record Act, 1 V.S.A. §310-320 (the "Act") ~~except for requests for public records maintained by an elected City official that is not a City Council member~~. The Newport City Council is authorized under the Act to adopt reasonable rules to prevent disruption of operations in responding to records requests, preserve the security of public records, and protect public records from damage. This Policy is intended to provide timely and coordinated responses to such records requests.

REQUESTS FOR RECORDS. All requests to inspect or copy public records in the charge or custody of the Newport City Council, ~~or its members~~, ~~appointed officers, or staff~~ shall be made to the City Manager. The City Manager shall promptly inform the City Council of public records requests and work with the City Council members ~~and City personnel~~ to compile and produce the requested documents in accordance with the requirements of the Act. For the purpose of responding to such requests, the City Manager shall be considered the custodian of the records as that term is used in Section 318 of the Act.

CONFIRMATION OF SEARCH. City personnel, including appointed City officers, City department heads, City Council members, and City staff, shall search for public records responsive to a Public Records Act request upon the request of the City Manager. For Public Records Act requests that require searches of email, text messages, and/or correspondence, City personnel shall search their City email, private email, text messages, and correspondence for public records potentially responsive to the Public Records Act Request, then provide the City Manager any public records potentially responsive to the request that they find along with a written statement (which may be an email) providing the following information:

1. What the individual did to search for responsive public records, including what files/accounts the individual searched, and what keyword searches the individual performed;
2. That the individual has identified all public records potentially responsive to the request in their files/accounts and provided them to the City Manager; and
3. The amount of time the individual spent searching for and compiling public records potentially responsive to the request.¹

PRODUCTION OF RECORDS. Upon production of the records to the requestor, the City Manager shall provide a copy of the records produced to the City Council members.

CITY MANAGER'S ABSENCE. When the City Manager is absent or otherwise unavailable to respond to a request within the Act's deadlines, the Program Manager/Comptroller shall respond to the request, shall be considered the custodian of the records for the purpose of the response, and shall comply with the requirements of this Policy.

¹ This statement/affirmation is meant to ensure compliance with Vermont Supreme Court caselaw which requires the City to "conduct a good faith reasonable search of those systems of records likely to possess the requested records" when responding to Public Records Act requests. *Toensing v. Attorney General*, 2017 VT 99, ¶ 27, 206 Vt. 1, 178 A.3d 1000 (internal citations omitted).

APPEAL PROCESS. If the requestor is unsatisfied with the production of records received, a request should be submitted in writing to the Mayor or the Council President in the Mayor's absence.

PRIOR POLICIES. This Policy shall amend and replace the City's previous Policy On Administration Of Public Records Requests, adopted on _____, 2024 and take effect upon adoption by the City Council.

¶

Adopted this __ day of _____, 2024.

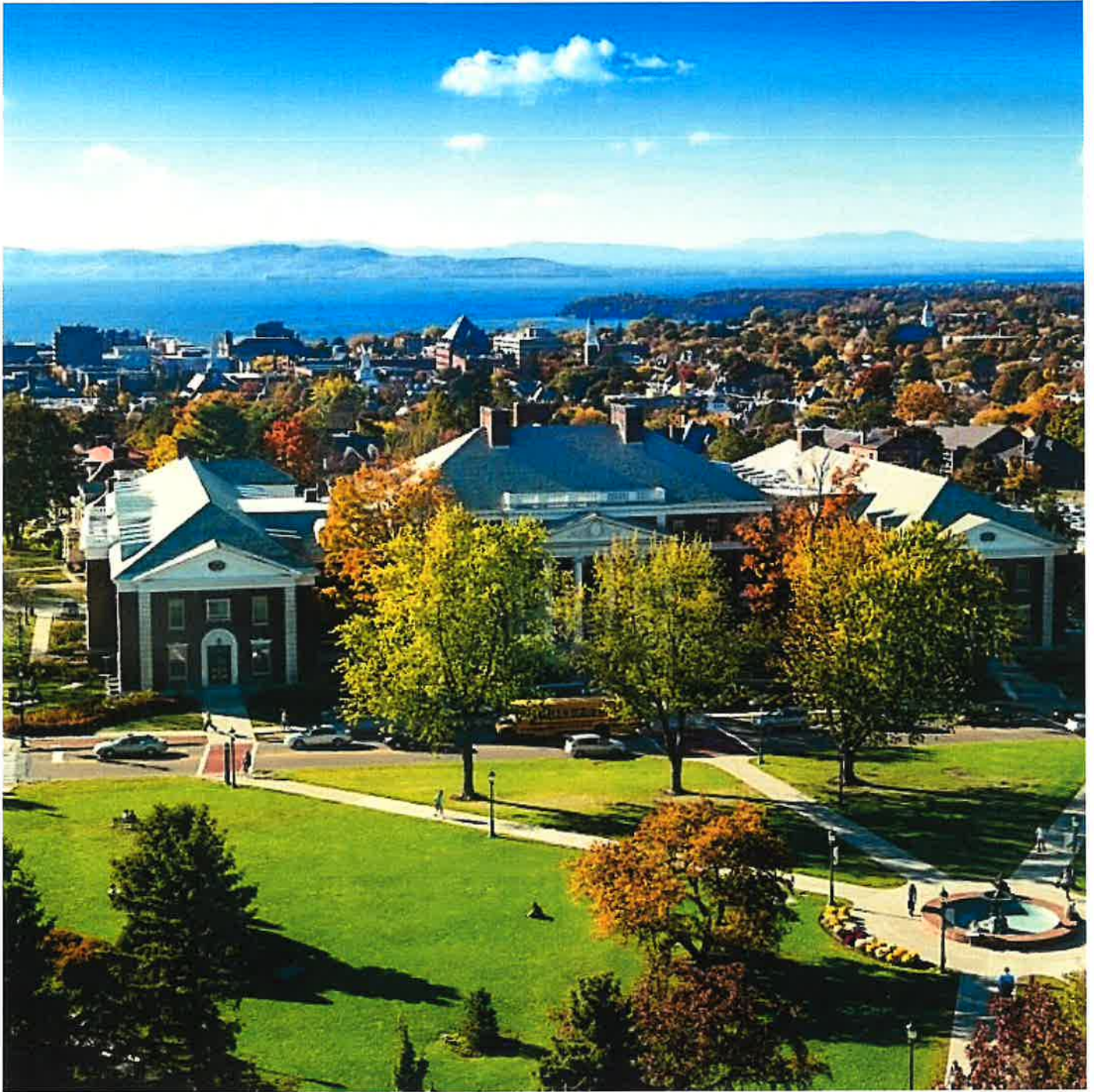
Linda Joy Sullivan, Mayor

Chris Vachon, Council President

Kevin Charboneau, Council Member

Clark Curtis, Council Member

Rick Ufford-Chase, Council Member



VERMONT LOCAL GOVERNMENT INSTITUTE

Hone Your Skills With UVM

A program for community leaders seeking to build a strong foundation of knowledge and skills necessary for operational and organizational excellence in the municipal setting.

Operational excellence requires a strong understanding of business fundamentals. In partnership with the Vermont League of Cities and Towns (VLCT) and the Vermont Town and City Management Association (VTCMA) this program was developed to help municipal and local government managers, and assistant managers gain the essentials skills to lead their teams and support their communities.

[Register Now](#)

Overview

University of Vermont PACE is committed to the continuous improvement of quality at all levels and offers ongoing training and development to improve and grow workforce development across the state. Operational excellence requires a strong understanding of business fundamentals. In partnership with the Vermont League of Cities and Towns (VLCT) and the Vermont Town and City Management Association (VTCMA), we developed a program for community leaders seeking to build a strong foundation of knowledge and skills necessary for operational and organizational excellence in the municipal setting.

This program helps new and mid-career managers, assistant managers, and department supervisors, to gain the essentials skills to lead their teams and support their communities. This hybrid program goes back to the basics – grounding you in the key skills and practices that are the foundation to becoming an effective local government manager and leader. Taught by experienced managers and local government experts, this eight-course certificate program will impart real-life experience, best practices, and sound advice in the areas most important to a municipal government.

To build capacity statewide, each cohort aims to have participants from a wide geographic distribution. Application requirements will include a commitment to participate in all training (in-person, hybrid) and a letter of support from their local legislative body (Selectboard, City Council, Village Trustees).

Overview Audience Courses Cost

administrators, and those aspiring to become a manager or administrator, with the foundational knowledge and relationships to be successful."

Ted Brady, executive director of the Vermont League of Cities and Towns (VLCT)

Audience

Early and mid-career managers, assistant managers, emerging leaders, elected officials (in communities with no manager/administrator) and career-changers. We will provide a scholarship to participants who need support for in-person sessions. Commitment about 44 hours.

For more information on the program please email maureen.hebert@uvm.edu.

Courses

Each course will be taught by subject matter experts, including University faculty, staff and seasoned municipal staff. Whenever possible, each session will feature a lecture or panel from active or recently retired Vermont municipal managers that relate the content being taught to lived experience. You will also be provided an opportunity to link learning to an applied project to support local communities which will be reviewed at the capstone/graduation event at the conclusion of the program. Participants will have access to an online community space to interact, share experiences and access materials and resources.

September 5, 2024: Become an Effective Leader – in person – Kelly Holland, Instructor

September: HR and Grant Management – asynchronous classes

October 2024: Intro to Local Government and Effective Local Government Management – virtual and at VTCMA – Jessie Baker and Bill Fraser, Instructors

November 2024: Managing Local Government: a Day in the Life of a Municipal Manager – virtual – Jessie Baker and Bill Fraser, Instructors

December 5, 2024 Diversity, Equity, Inclusion – in person – Paul Hoon, Instructor

January 9-16, 2025: Successful Meeting Management – virtual – Andrew Brown, Instructor

January 30, February 6-13-20, 2025: Fundamentals of Government Accounting – virtual – TBA, Instructor

[Register Now](#)

Cost

No cost to qualified applicants through the generosity of a grant through the UVM Leahy Institute for Rural Partnerships. Travel assistance is available if needed. Contact Maureen Hebert at Maureen.hebert@uvm.edu for more information.

Leahy Institute for Rural Partnerships

This collaboration is funded by the Leahy Institute for Rural Partnerships at the University of Vermont. The Leahy Institute was founded in 2023 to provide engagement opportunities and partnerships with the University of Vermont for the benefit of our rural communities. To learn more about the Leahy Institute for Rural Partnerships, [please visit our website](#).



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Address:
23 Mansfield Avenue
Burlington, VT 05401

Contact:
(802) 656-2085
learn@uvm.edu



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Vermont 250th Anniversary Commission

Deane C. Davis Building, 6th Floor

One National Life Drive, Montpelier, VT 05620-0501

www.accd.vermont.gov/historic-preservation/american-revolution-250th

August 8, 2024

Dear Vermont Community:

This is a reminder that the 250th anniversary of the Declaration of Independence is coming. In 2020, Governor Scott established the Vermont 250th Anniversary Commission (VT250th) to plan, encourage, develop, coordinate, and promote observances and activities to be held in Vermont in commemoration of the historic events associated with the American Revolution.

To this end, the VT250th Commission will begin commemorations in 2025 with the capture of Fort Ticonderoga and Crown Point, and finish in 2027 with Vermont's signature anniversary year marking the founding of Vermont and the campaign of 1777, which included the battles of Hubbardton and Bennington. This commemorative milestone is an important time that provides the perfect platform to take stock of where we have been and to enable planning for our future.

This three-year anniversary period will allow all Vermont communities to share their histories, which include stories more diverse than are commonly known and can serve to unify all Vermonters. The VT250th Commission encourages every community to take part, no matter how big or small the event(s) or activities. How each town and city commemorate its history will be decided by your community.

We invite you to join us as we commemorate the American Revolution and come together to mark the 250 years since the founding of our state and nation and our continuing march toward a more perfect Union by adopting a resolution to be part of the 250th anniversary. A template has been provided for your consideration. The resolution declares that your town or city officially establishes a VT250th liaison or local committee made up of a diverse group of citizens to work with VT250th Commission on any events and activities related to the 250th anniversary.

This will ensure your town or city to be directly involved in the work of the VT250th Commission, as well as bring attention to the upcoming anniversaries for your community and help build awareness of the important role that Vermont and your town or city has contributed to our shared histories.

To date, the following towns, villages and cities have already adopted a resolution to be a part of the 250th anniversary commemoration:

Barnet • Bennington • Canaan • Danville • East Montpelier • Franklin • Granville
Landgrove • Lincoln • Londonderry • Lyndon • Manchester • Middlebury • Newark Pomfret
• Pownal Rochester • Shaftsbury • Strafford • Sunderland • Tunbridge • Wallingford
Washington Wilmington • Windsor • Winhall

We look forward to working with your town or city as you envision and implement a meaningful commemoration for your community for these upcoming anniversary years!

Megan Albert, VT250th Anniversary Coordinator

Megan.albert@partner.vermont.gov

Vermont 250th ANNIVERSARY RESOLUTION

A resolution of the [City or Town] of _____, State of Vermont, supporting the Vermont 250th Anniversary Commission;

WHEREAS, Vermont Governor Phil Scott signed an executive order to create the Vermont 250th Anniversary Commission on December 15, 2020, to plan, encourage, develop, coordinate, and promote observances and activities to be held in Vermont in commemoration of the historic events associated with the 250th anniversary of the 1776 signing of the Declaration of Independence, the Revolutionary War between 1775 and 1777, the founding of Vermont in 1777, and the creation of the political foundations of the United States of America;

WHEREAS, the Vermont 250th Anniversary Commission hopes to engage all 252 cities and towns through their many programs, projects, and events over the next several years, thereby inspiring future leaders and celebrating Vermonters' contributions to the nation over the last 250 years;

WHEREAS, by adoption of the Vermont 250th Anniversary Commission, we hope to inspire Vermonters to learn from the history, legacy, and context of the past to build stronger communities for the future.

RESOLVED, the [City or Town] of _____ officially establishes a liaison or local committee made up of a diverse group of citizens or individual to work with the Vermont 250th Anniversary Commission on any or all activities. The participant(s) of the [City or Town] of _____ are voluntary roles and there will be no compensation for participation.

(OPTIONAL) RESOLVED, [City or Town] of _____ may provide funding for planning or implementation of 250th related commemorations in their community or region as available.

RESOLVED, that a copy of this resolution be sent to the Vermont 250th Anniversary Commission.

ADOPTED by the _____ of the [City or Town] of _____, the State of Vermont, this _____ day of _____, 202_.

Mayor/Town Manager/Select Board

City Manager (802) 334-5136
334-3891
City Clerk/Treasurer 334-2112
334-3892
Public Works 334-2124
Zoning Adm./Assessor ... 334-6992
Recreation/Parks 334-6345
Fax 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855

TO: Jonathan Delabruere/City Manager

FROM: Thomas L. Bernier/P.W. Director

DATE: August 15, 2024

RE: Z Turn Mower Bids

Jonathan,

I sent out four bid requests to local businesses for a new Z Turn mower. We received all four back. I was hoping to get them opened before I wrote this memo. We have no preference as to what mower we would prefer. I request we accept the low bidder for this mower, pending bid meets specifications.

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Fax 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855

TO: Jonathan Delabruere/City Manager

FROM: Thomas L. Bernier/P.W. Director

DATE: August 15, 2024

RE: Indian Head sewer Pump Station Generator Replacement

Jonathan,

As you know the generator at the Indian Head sewer pump station had a major malfunction and left it to be completely replaced. This generator was installed in 2001. I sought out bids for a new replacement and only received interest from Powers Generators.

We have been under contract with Powers Generators since 2013. They have been a reputable company that have kept all our generators running smoothly. This malfunction was age related and because of the elements it is under being an outdoor piece of equipment.

I would like to request we except their bid for the replacement of this generator.

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334-3892
Public Works 334-2124
Zoning Adm./ Assessor ... 334-6992
Recreation/Parks 334-6345
Fax 334-5632



City of Newport
222 Main Street
Newport, Vermont 05855

TO: Jonathan Delabruere/City Manager
FROM: Thomas L. Bernier/P.W. Director
DATE: August 15, 2024
RE: Causeway Concrete Light Pedestal Bid

Jonathan,

We should have received two separate bids for the concrete light pole pedestals for the Causeway Project. At the time I wrote this memo I had only received one from SD Ireland Concrete.

I have no preference as to who builds these pedestals. I would request accepting the low bid on these.