

**City of Newport**  
**Planning Commission Meeting Minutes**  
**July 11, 2023**


**Members Present:** Chair John Monette, Denis Chenette, Carole O' Connell, and Gina Cirelli

**Members Absent:** Kevin Mead

**Others Present:** Zoning Administrator Frank Cheney, Brandy Saxton, PlaceSense Consulting.

- **Call to Order:** Meeting called to order by Chair Monette at 6:35 p.m.
- **Approval of Minutes:** Carole O' Connell made a motion to approve the minutes of June 20, 2023, Denis Chenette seconded the motion, and the minutes were approved.
- **Public Comment:** none
- **Agenda Item: Bylaw Modernization Project.**
  1. Brandy Saxton coordinated a line item review by the Planning Commission of Chapter 3/ Site Design Standards contained within Newport's Draft Unified Development Regulations. Following extensive discussions areas requiring adjustment or additional scrutiny were identified for attention at future planning sessions.
  2. The "community outreach event" tentatively scheduled for July 20, 2023, was confirmed by the commission to be replacing the PC Meeting originally scheduled on July 25, 2023.
  3. Carole O' Connell provided the Planning Commission and ZA with multiple AARP Housing Manuals intended to assist planning professionals design creative solutions to the challenge of providing affordable housing options.
- **Old Business:** None
- **New Business:** None
- **Draft Agenda:** The next scheduled Planning Commission Meeting will be held on July 20, 2023, at 6:30 p.m. The agenda will be like tonight's with the addition of a community outreach presentation given by Brandy Saxton to the Newport City Downtown Development Group.
- **Adjourn:** Denis Chenette made a motion to adjourn, Carole O' Connell seconded the motion and the meeting adjourned at 9:15 p.m.

Approved this 20<sup>th</sup> day of July, 2023.

  
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Chair, Newport City Planning Commission