

## **Council Minutes**

**July 10, 2023**

A duly warned meeting of the Newport City Council was held on July 10, 2023, immediately following a Public Hearing on the Capital Investment Plan. Present were Council President John Wilson, Council Members Kevin Charboneau, Clark Curtis and Chris Vachon, Interim City Manager Karen Geraghty, City Clerk/Treasurer James Johnson, Travis Bingham, Tom Bernier, Mike Brown, John Harlamert, Rebecca Therrien, members of the Press and Public.

Mr. Wilson called the meeting to order at 6:12 PM.

### **Additions, Deletions, or Changes to the Agenda**

Discussion about Political Signs will take place under new business.

### **Approval of Minutes**

Mr. Vachon moved to approve the minutes of June 26, 2023. Seconded by Mr. Curtis, motion carried.

### **Comments by the public**

Jennifer Bjurling commented on the surplus in the general fund and expenses in the water/sewer fund that were not budgeted.

### **Capital Investment Plan**

Mr. Charboneau moved to approve the Capital Investment Plan. Seconded by Mr. Vachon, motion carried.

### **VT. State Firefighter Association Convention Update**

Chief Harlamert updated the council on the State Firefighters Association Convention that will be held in Newport August 4-6, 2023.

### **Water/Wastewater Allocation**

Mr. Vachon moved to approve the sewer allocation #135050-002 for 163 Scottsdale Rd. Seconded by Mr. Charboneau, motion carried.

Mr. Curtis moved to approve the water allocation 3W23-001 for 163 Scottsdale Rd. Seconded by Mr. Vachon, motion carried.

### **Casella Proposal for sludge Hauling from the WWTF (attached)**

After discussion and comments by the public, Mr. Vachon moved to approve the proposal from Casella for sludge hauling. Seconded by Mr. Charboneau, motion carried.

### **New Business**

Charlie Pronto asked about placing political signs around the city. There is a city policy regarding political signs that states no political signs can be placed on city property except in right of ways. Mr. Pronto suggested a new policy that clearly states where signs would be allowed.

Mr. Vachon moved to approve a Vendor's Permit for III B's LLC. Seconded by Mr. Curtis, motion carried.

Mr. Vachon moved to approve Special Events Permits for Caledonia Spirits and Memphremagog Arts Collaborative. Seconded by Mr. Charboneau, motion carried.

Mr. Curtis noted he had received a complaint that the city had not displayed any flags for the 4<sup>th</sup> of July.

Mr. Bernier would like to find out who duck taped flags to the new light poles.

Mr. Vachon thanked the City Departments for their efforts on the 4<sup>th</sup> of July. Ms. Geraghty thanked the Fire Department.

### **Old Business**

Mr. Wilson noted applications have been received for the City Manager's position.


Ms. Geraghty noted that the minutes of April 3<sup>rd</sup> and April 15<sup>th</sup> were not published for the public in violation of the Open Meeting Laws. The issue has been corrected.

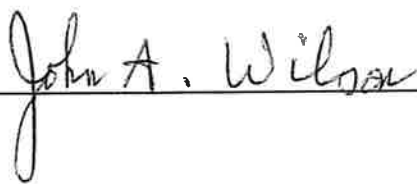
### **Next Meeting Date**

July 24, 2023

**Adjournment**

Mr. Vachon moved to adjourn at 7:10 PM. Seconded by Mr. Curtis, motion carried.

Attested  This 24 Day of July 2023.

 Council President

City Manager ..... (802) 334-5136  
 334-3891  
 City Clerk/Treasurer ..... 334-2112  
 334-3892  
 Public Works ..... 334-2124  
 Zoning Adm./Assessor ... 334-6992  
 Recreation/Parks ..... 334-6345  
 Fax ..... 334-5632



City of Newport  
 222 Main Street  
 Newport, Vermont 05855

TO: Karen Geraghty, Interim City Manager  
 FROM: Thomas L. Bernier, Public Works Director *T.L.B.*  
 DATE: July 6, 2023  
 RE: Casella Sludge Hauling Proposal

I have investigated the option to have Casella haul our dewatered sludge to the landfill. We are currently utilizing a 2007 dump truck passed down from public works. The problem is we will always continue to pass down the oldest truck for the wastewater plant to use. These trucks generally are at the end of their useful life and become expensive to keep on the road. At times to keep up with the sludge we must utilize a second public works truck. This not only interferes with public works operations but also exposes a newer truck that is heavily used for other projects to the lingering odor issue in the truck and throughout the public works facility once it returns. The 2007 truck inspection runs out in December. This vehicle needs a new windshield, brakes, slack adjusters, and the dump body is deteriorating.

If this truck isn't repaired to meet a new inspection, then an active plow truck will have to replace it. Trucking the sludge into the dump area where we drive over mud and debris has caused blown tires and at times our vehicle has needed to be pushed out by their equipment which has caused minor damage to the truck.

The city's newest truck was ordered on 12/2/2022 and will cost \$185,486. It will likely not be delivered until the spring of 2024.

The Wastewater Plant has one employee with a commercial driver's license (CDL). This employee must be available to haul a load using a city truck every morning five days a week. The time the employees spends driving the city truck to the landfill and back varies depending on how quickly the load can be discharged at the landfill (sometimes there are several trucks lined up at the landfill). If the Wastewater Plant employee with the CDL is unavailable a Public Works employee with a CDL must be pulled to haul the load, leaving Public Works short-staffed for projects. Utilizing Casella to haul our sludge would eliminate the need for a city employee to haul a load in our truck every morning five days a week and eliminate the costs of upkeep for an aging truck. The bigger Casella container would only need to be emptied 1-2 times a week. This is a breakdown of Casella's proposal:

Container yearly rental:	\$1500
Hauling cost per truck:	\$350

CITY OF NEWPORT

PRELIMINARY WASTEWATER ALLOCATION APPLICATION

Application No. P23-001  
Date Received: 6/30/23  
Signature: David J. Herrien

Application Fee: \$30 Residential  
\$100 Non-Residential  
Reserve Capacity Fee: \$0.12 per gallon  
Final Allocation Fee: \$0.24 per gallon

To the City of Newport, Vermont:

The undersigned, being the Owner of the property located at 163 SCOTTSDALE RD Parcel ID # 135050002  
(Number) (Street)

does hereby request a permit for sewer use to serve the RESIDENCE  
(Residence, apt., commercial bldg., industrial facility, etc.) at said location. Sewer use is for (check the appropriate boxes)

- Renewal of an existing permit.
- Expansion of an existing connection.
- A new connection.
- A reserve capacity flow allocation.
- Other.

1. Residential:

- a. Number of living units by types:  
Single Family Homes: 1  
Mobile Homes: \_\_\_\_\_  
Apartments: \_\_\_\_\_  
Townhouse/Condominiums: \_\_\_\_\_

- b. Estimate of Flow:  
Use the Vermont Wastewater System and Potable Water Supply Rule, effective 1 January 05, Table 1, Design Flow: ~~500~~ 210 gallons per day

SHALL ASSUME 3 BEDROOM MIN. SHALL ASSUME 2 PEOPLE PER BDRM. 70 GALS/PERSON PER DAY

2. Non-Residential:

- a. Description of Connection's Flow.  
Type: \_\_\_\_\_  
Number of Units: \_\_\_\_\_

- b. Estimate of Flow:  
Use the Vermont Wastewater System and Potable Water Supply Rule, effective 1 January 05, Table 1, Design Flow: \_\_\_\_\_ gallons per day

3. Will the strength of the wastewater be typical domestic wastewater?

Yes  No

4. Failure of the applicant to meet the requirements of the Sewer Ordinance and this permit, will result in permit revocation.

5. The applicant may not transfer, by any means, this allocation approval to any other person.

6. Submit the application fee with this application. Make the check out to "City of Newport."
7. Submit the allocation fee with this application by separate check. Check will be returned if application is denied.

8. Applicant Information:

Date: 5/22/23

Applicant: \_\_\_\_\_

Name: PAUL SAAMAN

Address: 338 HIGHLAND AVE APT. 302 NEWPORT, UT 05855

Signature: Paul Saaman

Daytime Phone No.: (802) 487-4930

Daytime Fax No.: \_\_\_\_\_

9. Is this a Preliminary or Final Application? Refer to the Newport Sewer Ordinance for the details of the reserve capacity allocation request.

Preliminary  
 Final

If this is a final application then ensure the submittals identified in the Sewer Ordinance are included in this application.

Connections which generate a flow over 1000 gpd or have waste strength above residential use must be certified by a Vermont registered engineer.

To be completed by the City:

A. PRELIMINARY COMMITMENT OF RESERVE CAPACITY

1. Your request for permission to use the Newport public sewage system has been received and considered.
2. Preliminary Commitment of Reserve Capacity for sewer system use is granted. You must comply with all provisions of the City's "Sewer Use Ordinance."
3. The committed reserve capacity allocated for you is 210 gallons per day.
4. This preliminary commitment will expire ONE YEAR from the preliminary approval date below.
5. Review for Final Approval will not proceed until your letter request, including required documents, for Final Approval is received.

Preliminary Approval:

City of Newport  
 City Council \_\_\_\_\_

Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

CITY OF NEWPORT  
APPLICATION FOR WATER ALLOCATION/TURN-ON

OWNER/APPLICANT: PAUL SAAMAN Permit # W23-001  
ADDRESS: 338 HIGHLAND AVE APT. 302  
NEWPORT, UT 05855

ADDRESS WHERE ALLOCATION IS BEING REQUESTED:  
103 SCOTTSDALE RD, NEWPORT UT 05855

FEE: RESIDENCE - \$30.00 Allocation GPD 210  
COMMERCIAL - \$30.00 City Tax Map # 135050002  
INDUSTRIAL - \$60.00  
EXISTING - \$15.00

GENERAL CONDITIONS:

- 1) All costs for connecting to the City water system shall be borne by the owner/applicant.
- 2) All plumbing shall be done in accordance with all applicable national, state and/or local codes.
- 3) Water lines two (2) inches or less in diameter installed within the City's R.O.W shall be K type copper.
- 4) Water lines greater than two (2) inches in diameter shall be ductile iron.
- 5) The owner/applicant shall install a radio read water meter which shall be purchased from the City and paid for by owner/applicant.
- 6) The owner/applicant shall install a backflow prevention/cross connection device that shall be purchased from the City and paid for by owner/applicant.
- 7) An application for water service connection shall be filed with the City when a new service needs to be installed.
- 8) The City must be notified 48 hours in advance of a water turn On/Off to activate system. **No person other than a City employee shall operate a City-owned water shut off valve. The water turn on will not take place unless all conditions have been addressed.**

Special Conditions: \_\_\_\_\_

Paul Saaman 6/30/23  
Owner/applicant Signature Date

Approval: The City of Newport has sufficient uncommitted reserve hydraulic capacity to serve the above proposed project.

\_\_\_\_\_  
Authorized Signature Date

PAUL AND LAURA BETH SAAMAN  
338 HIGHLAND AVE  
302  
NEWPORT, VT 05855

102

58-102/116  
2

06/30/23

Date

CHECK

Pay to the  
Order of

CITY OF NEWPORT

\$ 85.20

EIGHTY FIVE AND 20/100

Dollars



Photo  
Safe  
Deposit



Community  
National Bank  
Member FDIC

For SEWER ALLOCATION

Paul Saaman

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