

**City of Newport**  
**Planning Commission Meeting Minutes**  
**June 20, 2023**

**Members Present:** Chair John Monette, Denis Chenette, Carole O' Connell, Kevin Mead, and Gina Cirelli

**Members Absent:** none

**Others Present:** Zoning Administrator Frank Cheney,

- **Call to Order:** Meeting called to order by Chair Monette at 7:20 p.m.
- **Approval of Minutes:** Carole O Connell made a motion to approve the minutes of June 6, 2023, Kevin Mead seconded the motion, and the minutes were approved.
- **Public Comment:** none
- **Agenda Item: Bylaw Modernization Project.**
  1. Available dates for community outreach efforts with the Newport Downtown Development Group and the Vermont Real Estate Association were offered by Frank Cheney ZA. The commission decided to schedule a session with the Downtown Development Group on 7/20/23 and set a tentative date of August 17, 2023, to meet with the local chapter of the Real Estate Ass.
  2. The Planning Commission reviewed Newport City Policy related to property upkeep standards and zoning bylaw enforcement.
  3. Carole O' Connell presented the commission with a detailed overview and addition resource materials related to urban parking solutions contained within Donald Shoup's book "The High Cost of Free Parking"
- **Old Business:** None
- **New Business:** None
- **Draft Agenda:** The next regularly scheduled Planning Commission Meeting will be held on July 11, 2023, at 6:30 p.m. The Agenda will be like tonight's Agenda with work to continue on the Bylaw Modernization Project.
- **Adjourn:** Carole O' Connell made a motion to adjourn, Denis Chenette seconded the motion and the meeting adjourned at 9:45 p.m.

Approved this 11 day of July, 2023.

\_\_\_\_\_  
Chair, Newport City Planning Commission

