

City of Newport
Planning Commission Meeting Minutes
June 6, 2023


Members Present: Chair John Monette, Denis Chenette, Carole O' Connell, Kevin Mead, and Gina Cirelli

Members Absent: none

Others Present: Zoning Administrator Frank Cheney, Brandy Saxton

- **Call to Order:** Meeting called to order by Chair Monette at 6:30p.m.
- **Approval of Minutes:** Carole O Connell made a motion to approve the minutes of May 22, 2023, Denis Chenette seconded the motion, and the minutes were approved.
- **Public Comment:** none
- **Agenda Item: Bylaw Modernization Project.**
 1. Brandy Saxton provided the commission with a progress report and outline of planned forward progression of the Bylaw Modernization Project.
 2. Members then discussed potential future avenues for public involvement in the process and formulated tentative plans for additional community outreach.
- **Old Business:** There was no old business introduced for discussion.
- **New Business:**
 1. Chair Monette commended the commission on receiving a State of Vermont Certificate of Merit for its work on Newport's Municipal Plan.
 2. Frank Cheney introduced the following topics for discussion and consideration for further review in future Bylaw Modernization sessions:
 - Subdivision Infrastructure Policy
 - Building Safety Officer and Dangerous Building Ordinance
 - Landscaping Policy
 - Public Health Officer Policy
 3. Carole O' Connell provided an overview of resource materials related to techniques of managing parking challenges in the downtown area.
- **Draft Agenda:** The next regularly scheduled Planning Commission Meeting will be held on June 20, 2023, immediately following the regularly scheduled Historic Preservation Committee Meeting. The Agenda will be like tonight's Agenda with work to continue on the Bylaw Modernization Project.
- **Adjourn:** Carole O' Connell made a motion to adjourn, Denis Chenette seconded the motion and the meeting adjourned at 9:30 p.m.

Approved this 20 day of June, 2023.



Chair, Newport City Planning Commission