

City of Newport
Planning Commission Meeting Minutes
February 7, 2023

DRAFT

Members Present: John Monette, Denis Chenette, Carole O' Connell, Kevin Mead

Members Absent:

Others Present: Zoning Administrator Frank Cheney

- **Call to Order:** Meeting called to order by Chair Monette at 6:35 p.m.
- **Approval of Minutes:** Carole O' Connell made a motion to approve the minutes of January 17, 2023, Denis Chenette seconded the motion, and the minutes were approved.
- **Public Comment:** none
- **Agenda Item:**
 1. **Proposed Bylaw Amendment to section 210/Retail General Intentions**
The Planning Commission discussed language to amend Article 1 sections 210/211.01 and Article 9 section 901 specifically relating to "Retail" requirements and permitted uses in Newport's Form Based Zoning Districts. Draft language was tentatively agreed upon and will be reviewed at the next regularly scheduled meeting.
 2. **Bylaw Modernization Project:** Tabled until next regularly scheduled meeting.
- **Old Business:**
 1. In its continued effort to solicit public input into the Bylaw Modernization Project the commission reviewed a list of local citizens provided by Frank Cheney who have agreed to participate in upcoming Planning Commission Meetings. A tentative schedule for their active involvement will be arranged for in future sessions.
 2. Carole O' Connell offered valuable information from two local media article's providing commission members with practical concept, approach and language being utilized by municipalities as they attempt to update zoning bylaws to encourage the addition of affordable housing options within their communities.
- **New Business:**
 1. Commission members were presented with Town Of Derby, Vermont proposed zoning bylaw amendments for their review and possible comment.
 2. Kevin Mead and Carole O' Connell agreed to continue serving on the Planning Commission for another two year term beginning in March 2023.
- **Draft Agenda:** The next regularly scheduled Planning Commission Meeting will be February 22, 2023, at 6:30 p.m. The Planning Commission agenda will be like tonight's meeting.
- **Adjourn:** Carole O' Connell made a motion to adjourn, Denis Chenette seconded the motion and the meeting adjourned at 8:30 p.m.

Approved this ___ day of _____, 2023.

Chair, Newport City Planning Commission