

City of Newport
Planning Commission Meeting Minutes
November 1, 2022

Members Present: John Monette, Dennis Chenette, Carole O'Connell,

Members Absent: Kevin Meade

Others Present: Zoning Administrator Frank Cheney, Place Sense Consultant Brandy Saxton (remotely), and guest Rick Ufford-Chase

- 1) **Call to Order:** Meeting called to order By Chair Monette at 6:00 p.m.
- 2) **Approval of Minutes:** Motion to approve minutes of November 18, 2022, made by Carole O' Connell, seconded by Dennis Chenette, and the motion passed.
- 3) **Public Comment:** none
- 4) **Agenda Item:** Bylaw Modernization Project
 - Brandy Saxton coordinated a continued line-item review of Chapter 4 Administration contained within Newport's proposed Unified Development Regulations. Work commenced on page 4.15 with a review of the complete chapter being completed.
 - The commission identified many areas of concern for additional work and or consideration at future sessions. The most extensive discussions occurred in the following sections.
 - 4.04 Application Requirement
 - 4.06 Site Plan Classification
 - 4307 Lot Line Adjustments
 - 4.03 Subdivision Classification
 - 4405 Variances
 - 4604 Civil Complaint Ticket
- 5) **Old Business:** None
- 6) **New Business:** None
- 7) **Draft Agenda:** The Regional Planning Commission in conjunction with the Newport City Planning Commission will hold a public hearing to review the City Municipal Plan on November 15, 2022, at 6:00 p.m. The regularly scheduled Planning Commission Meeting will begin immediately following the public hearing. The agenda will be like tonight's meeting with the addition of Paul Luciano who will be present to provide an update regarding the status of Newport City's Hazard Mitigation Program Review.
- 8) **Adjourn:** Motion made to adjourn by Dennis Chenette and seconded by Carole O' Connell. Meeting adjourned at 9:00 p.m.

Respectfully submitted by Zoning Administrator Frank Cheney
Unofficial Until Approved

Approved this 15th day of Nov, 2022



Chair, Newport City Planning Commission