

City of Newport
Planning Commission Meeting Minutes
October 4, 2022

Members Present: John Monette, Dennis Chenette, Carole O'Connell

Members Absent: Kevin Meade

Others Present: Zoning Administrator Frank Cheney, Alison Low, City Manager Laura Dolgin and Place Sense Consultant Brandi Saxton

Chair John Monette called the Planning Commission Meeting to order at 6:00 P.M.

—The Planning Commission reviewed the minutes of the meeting held on September 20, 2022. Dennis Chenette made a motion to approve the minutes which was seconded by Carole O'Connell, the minutes were approved.

—There was no public comment.

—Agenda item Bylaw Modernization Project

1) Brandi Saxton opened work on the Bylaw Modernization Project with a PowerPoint presentation designed to provide members with a historical legal foundation of the statutory requirements of Zoning and Planning in Vermont This helped provide perspective on the role of Planning as a Municipal Tool to assist in the protection of citizens safety and welfare.

2) The Planning Commission then moved on to the task of reviewing the current and proposed administrative bylaws for compliance with State of Vermont regulatory requirements and the City of Newport's Municipal Standards. Many sections of the bylaws were debated extensively. Areas of attention were identified, and preliminary adjustments were noted for additional attention at future work sessions. Commission members left off on section 4206.H.

—Old Business: Chair Monette introduced for Planning Commission review newly received public comment regarding the City of Newport's proposed Municipal Plan. The comments once again centered around Appendix C: and Lake Memphremagog Watershed definitions. After lengthy discussion, the commission agreed that one line item identifying the geographic area of the Lake Memphremagog Watershed will be reviewed for a potential non-substantive technical inaccuracy and adjusted if indicated by Alison Low. The Planning Commission does not recommend any additional adjustments to the Final Draft Municipal Plan.

— New business: Dennis Chenette addressed the presence of unpermitted signage with Zoning Administrator Cheney.

— The next Planning Commission Meeting will be held on October 18, 2022, at **6:30p.m.** The agenda will be like tonight's meeting without the participation of Place Sense Consultant Brandi Saxton

—A motion to adjourn was made by Carole O'Connell and seconded by Dennis Chenette the meeting adjourned at 8:37 p.m.

Respectfully submitted by Zoning Administrator Frank Cheney
Unofficial Until Approved

Approved this 18 day of October 2022

Chair, Newport City Planning Commission

