

City of Newport  
Planning Commission Meeting Minutes  
September 20, 2022

Members Present: John Monette, Dennis Chenette , Carole O'Connell, Kevin Mead(remote)

Others Present: Zoning Administrator Frank Cheney, Alison Low (NVDA, remote) and City Manager Laura Dolgin

Chair John Monette called the Planning Commission Meeting to order at 7:15 P.M.

—The Planning Commission reviewed the minutes of the meeting held on September 6, 2022. Kevin Mead made a motion to approve the minutes which was seconded by Denise Chenette, the minutes were approved.

—There was no public comment.

—Agenda item “Bylaw Logistical Overview” was tabled until the October 4, 2022, meeting when bylaw consultant Brandy Saxton will be in attendance.

—Old Business: Chair Monette provided a brief overview of the firstMunicipal Plan Public Hearing held on September 19, 2022, at the city council meeting. He suggested that the commission review the public comments to make the appropriate content adjustments if needed.

The primary area of public concern was exclusive to Appendix C: Solid Waste Operations. After some discussion, the commission determined that Appendix C represents an important utility within the Newport City Infrastructure required to service both current and future Development. Additionally, since Newport functions as a regional service hub irrespective of town boundaries, Appendix C is required within the proposed Municipal Plan.

A review of Appendix C was completed by the Planning Commission. Carole O' Connell made a motion to accept the nonsubstantive language adjustments and update the Municipal Plan, and accordingly, the motion was seconded by Kevin Mead and was passed unanimously. Alison Low updated the document and will submit the latest version to Commission Members in the morning for review and public posting.

— No new business was introduced.

— The next Planning Commission Meeting will be held on October 4, 2022, at **6:00p.m.** The agenda will be like tonight's meeting with the addition of a presentation by Brandy Saxton on the Bylaw Modernization Project.

—A motion to adjourn was made by Denis Chenette and seconded by Carol O'Connell the meeting was adjourned at 8:20 p.m.

Respectfully submitted by Zoning Administrator Frank Cheney  
Unofficial Until Approved

Approved this 14th day of October, 2022

  
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Chair, Newport City Planning Commission